

MATTAWA VOYAGEUR DAYS

INVITES YOU TO BE A VOLUNTEER IN 2023!

FESTIVAL DATE: JULY 28-30

Where would we be without our volunteers?

Each year, we welcome returning volunteers as well as new recruits for various responsibilities during the Mattawa Voyageur Days Festival weekend. They are a huge part of the smooth operation and success of the weekend.

Students requiring volunteer hours are encouraged to join us! Each volunteer receives a t-shirt and a wristband for each day of service plus access to a VIP tent with refreshments. Shifts are scheduled throughout all hours of the weekend.

Volunteers are recognized and celebrated with a Certificate from the Mattawa Voyageur Days Festival Committee!

Reasons to Volunteer:

- Meet new people
- Hang with old friends
- Develop and share your skills
- Contribute to the community
- Share your interests in music, arts and culture
- Get the inside scoop on Mattawa Voyageur Days behind the scenes



We provide you with:

- A fun, relaxed, supportive environment
- A Mattawa Voyageur Days t-shirt for each day of volunteer service
- Complimentary wristband for each day of volunteer service
- Volunteer tent with refreshments
- Work experience

Please fill out the 24th Annual Mattawa Voyageur Days Volunteer Application Form and sign the 24th Annual Mattawa Voyageur Days Volunteer Code of Conduct and return to voyageurdays@mattawa.ca by July 21st, 2023.

Sincerely,

Mattawa Voyageur Days Committee

voyageurdays@mattawa.ca

PLEASE SEE THE ATTACHED VOLUNTEER APPLICATION FORM
AND CODE OF CONDUCT FORM TO BE A VOLUNTEER TO MATTAWA VOYAGEUR DAYS 2023

EMAIL: VOYAGEURDAYS@MATTAWA.CA

WWW.VOYAGEURDAYS.CA

24 YEARS
STRONG!



C/O Town of Mattawa VOLUNTEER APPLICATION FORM

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING FOR THE
MATTAWA VOYAGEUR DAYS FESTIVAL - 24TH EDITION.

NAME: (FIRST) _____ (LAST) _____

ADDRESS: _____

EMAIL: _____

PHONE: _____

EMERGENCY CONTACT: (FIRST) _____ (LAST) _____

EMERGENCY CONTACT PHONE NUMBER: _____

T-SHIRT SIZE: _____

HAVE YOU VOLUNTEERED AT MATTAWA VOYAGEUR DAYS FESTIVAL IN THE PAST?
YES OR NO (PLEASE CIRCLE)

IF YES, PLEASE DESCRIBE YOUR RESPONSIBILITIES AND YEARS YOU VOLUNTEERED:

PLEASE HIGHLIGHT A VOLUNTEER CATEGORY THAT INTERESTS YOU:

- STAGE HAND (MUST BE ABLE TO LIFT AT LEAST 50 LBS AND 16 YEARS +.)
- BACKSTAGE CREW
- SET-UP CREW
- GROUNDS CLEAN-UP CREW
- TICKET SCANNER/WRISTBAND DISTRIBUTOR
- MERCHANDISE CREW
- TIMMINS PARK KIDS ACTIVITIES CREW
- ANNIE'S PARK ENTERTAINMENT CREW
- DOWNTOWN ACTIVITIES CREW
- MC (STAGE HOST)
- PORTA POTTY MAINTENANCE CREW
- FOOD VENDORS CREW
- VENDORS MARKET CREW
- PHOTOGRAPHY DOWNTOWN
- PHOTOGRAPHY EXPLORER'S POINT
- DRONE VIDEOGRAPHY/PHOTOGRAPHY
- INFORMATION BOOTH DOWNTOWN CREW
- BAR CREW (18 YEARS + WITH SMART SERVE)

THE MATTAWA VOYAGEUR DAYS COMMITTEE THANKS YOU FOR YOUR INTEREST IN BECOMING A
VOLUNTEER AT THE 24TH ANNUAL MATTAWA VOYAGEUR DAYS FESTIVAL!

PLEASE RETURN TO WWW.VOYAGEURDAYS.CA BY JULY 1ST, 2023

MATTAWA VOYAGEUR DAYS

VOLUNTEER CODE OF CONDUCT 2023

FESTIVAL DATE: JULY 28-30

Mattawa Voyageur Days Volunteer Code of Conduct - 2023

As a volunteer of Mattawa Voyageur Days Festival you are required to follow all expectations as outlined in this document. Together, we can all be part of an experience that is fun, safe, respectful, and fair for all volunteers.

As a volunteer of Mattawa Voyageur Days Festival, you are a representative of the festival when you are on the festival grounds, at a festival event, and/or wearing clothing identifying you as a Mattawa Voyageur Days Festival team member. We (Mattawa Voyageur Days Festival Committee) reserve the right to revoke on-site volunteer privileges without notice, or to prevent individuals from participating in future related festival events if any of the following behaviours are observed while representing the festival:

ATTENDANCE

- Checking in to festival and not reporting for a scheduled shift
- Unreported or excessive absences
- Repeated tardiness

PERFORMANCE

- Failure to be effective at assigned tasks
- Inappropriate behaviour or negative attitude
- Unnecessary/inappropriate use of cell phone while on duty
- Smoking while on duty

BEHAVIOUR

- Inappropriate behaviours, requests or language directed towards artists, staff, contractors, patrons, volunteers, before, during or after the festival
- Insubordination (the act of willingly disobeying your supervisor)
- Breach of confidentiality
- Theft of any kind
- Destruction of festival property
- Engaging in self-promotion of any kind
- Harassment, in any form

ALCOHOL, CANNABIS & ILLEGAL SUBSTANCES

- Possession and/or use of drugs and/or illegal substances
- Consumption of alcohol or Cannabis while on shift

OTHER

- Any other reason deemed applicable by Mattawa Voyageur Days Committee



I (Print Name) _____ understand that in order to access volunteer opportunities with Mattawa Voyageur Days Festival I agree to the Mattawa Voyageur Days 2023 Code of Conduct. I agree to act responsibly and in a safe manner at all times and to represent the festival in a positive way.

(Signature) _____ (Date: D/M/Y) _____

**PLEASE SIGN THIS FORM AND RETURN ALONG WITH THE APPLICATION FORM TO:
VOYAGEURDAYS@MATTAWA.CA BY JULY 1ST**

THANK YOU FOR YOUR SERVICE!



C/O Town of Mattawa

STUDENT VOLUNTEER APPLICATION PERMISSION FORM

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING FOR THE
MATTAWA VOYAGEUR DAYS FESTIVAL - 24TH EDITION.

IF YOU ARE A YOUTH VOLUNTEER (AGES 15-17), YOU UNDERSTAND THAT YOU MUST HAVE THIS
PARENTAL PERMISSION FORM SIGNED BY YOUR PARENT OR LEGAL GUARDIAN AND RETURN TO
VOYAGEURDAYS@MATTAWA.CA BEFORE THE START OF YOUR FIRST SHIFT OR YOU WILL NOT BE
PERMITTED TO ATTEND ANY SHIFTS UNTIL YOU HAVE DONE SO.

STUDENT NAME:

(FIRST) _____

(LAST) _____

AGE OF STUDENT: _____

PARENT/GUARDIAN NAME:

(FIRST) _____

(LAST) _____

PARENT/GUARDIAN PHONE NUMBER: _____

I (PARENT/GUARDIAN SIGNATURE) _____ GIVE PERMISSION
TO (STUDENT NAME) _____ TO VOLUNTEER AT THE
MATTAWA VOYAGEUR DAYS FESTIVAL FOR THE WEEKEND OF JULY 28TH-30TH 2023. I AGREE THAT I
AM RESPONSIBLE FOR THE SAFE TRANSPORTATION TO AND FROM THE FESTIVAL FOR THIS STUDENT.